

**Bermuda Monetary Authority**  
is committed to attracting and  
developing the very best  
people who are dedicated to  
providing exceptional service.



## **Financial Controller**

### **Finance and Currency Operations Department**

The Authority is seeking the services of a skilled, qualified and experienced individual to perform the duties of Financial Controller. Reporting to the Head of Finance, this position is responsible for implementing the financial strategy of the Authority and leading on all aspects of financial control. This involves financial and management reporting, financial planning, budgetary control and staff supervision. The Financial Controller is also primarily responsible for ensuring that there are adequate controls in place to minimise the Authority's exposure to risks in relation to these activities and maintaining firm compliance with the appropriate financial and accounting requirements.

#### **The duties and responsibilities will include but are not limited to:**

- Managing the following finance team activities: financial and management reporting/analysis, budgeting, forecasting, billing, accounts receivable and payable;
- Deputising for the Head of Finance and Currency Operations with regards to the management and oversight of the currency and vault operations in accordance with BMA standards and best practice, ensuring adherence to policy and internal controls, during absences as requested;
- Providing support in the coordination and management of the currency and vault operations in accordance with BMA standards and best practice, ensuring adherence to policy and internal controls, as directed;
- Driving operational efficiencies and improvements, with specific focus on ensuring that the Authority has identified and implemented the best possible technological solutions and that software and programmes are utilised to maximum performance capacity;
- Managing the process and preparing the annual budgets, forecasts and ad hoc financial and management reporting and analysis;
- Managing the process and preparing annual business fee billings, late fees and collection management;
- Building, developing and maintaining positive working relationships with both internal and external clients, entities and vendors;
- Advising the Authority on all aspects of financial management responsibilities and conducting financial modelling and analysis as needed to support recommendations;
- Ensuring that all system, internal and risk controls, whether financial, management or procedural, are reviewed, updated where necessary, and properly implemented and maintained, and that any issues are brought to the attention of senior management; and
- Overseeing the orderly maintenance of the Authority's records of incomes, expenses and assets and liabilities.

#### **This position requires a skilled and mature individual who possesses:**

- An Accounting designation (CA, CPA or equivalent) from a recognised institution or professional body;
- A minimum of ten (10) years post qualification experience in the financial services industry and/or with a financial regulatory body, of which at least five (5) years should be at a senior level, such as a Financial Controller or senior audit position within a public accounting practice;
- The ability to work independently and perform well under strict deadlines;
- Advanced knowledge of Microsoft suite of products, and preferably a working knowledge of Great Plains;
- Good oral and written communication skills in addition to excellent organisational skills; and
- The ability to work well as part of a small team responsible for handling sensitive information.

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The Bermuda Monetary Authority is the integrated regulator of the financial services sector in Bermuda. We can offer the opportunity for broad exposure to international regulatory issues, special projects and a variety of work experience.

If you are looking for a challenging opportunity in a team environment, we invite you to submit your application via our email address at [careers@bma.bm](mailto:careers@bma.bm), including a detailed resume and a completed Bermuda Monetary Authority Application Form, available at [www.bma.bm](http://www.bma.bm). Applications for this position must clearly bear the reference **120-009/15**, and be received no later than **16th February 2015**.

**Bermuda Monetary Authority is an Equal Opportunity Employer.**

***Individual Excellence...Collective Strength***

**Protection ■ Integrity ■ Accountability ■**