



## DIRECTOR OF RESTAURANTS

We are seeking a well rounded professional to join The Reefs team as our Director of Restaurants.

### You will be responsible for:

- All aspects of managing three restaurants and bar operations, including personnel and quality of food and service in restaurants and bars in accordance with The Reefs' standards
- Coordinating all aspects of the guest dining experience
- Developing and implementing Sales & Marketing strategies for all F&B outlets
- Responsibility for purchasing, maintaining approved bar costs, controlling labour costs and operational expenses
- Developing annual operational, Sales & Marketing, payroll and capital expenditure budgets
- Familiar with current culinary trends and innovation, health regulations and employee development
- Weekly and monthly inventory controls
- Coordination of room service, group and catering events
- Recruitment and training of employees
- Ensuring SOP's are updated and created as needed to ensure the smooth running and training for all food and beverage outlets
- Assume Manager on Duty role as required

### Applicants must have:

- An extensive culinary background managing the front of house with a hotel or restaurant
- Strong floor presence
- Proven track record of developing and managing operating budgets and capital expenditure projects
- Proven track record of P&L budget management
- Strong background in staff training to achieve and maintain desired service levels
- Ability to work flexible hours
- Minimum of at least 5 years' experience at an executive level managing multiple restaurants
- Knowledge of micros programming is essential
- Have previously held similar position in a 4 Diamond property
- Proficient in computer skills, Word and Excel

### Desirable background:

- Degree in hotel and restaurant management
- Multi-national experience

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## MAITRE D'

We are seeking a well-rounded professional to join The Reefs team as our Maitre d'.

### You will be responsible for:

- All aspects of managing three restaurants and bar operations, including personnel and quality of food and service in restaurants and bars in accordance with The Reefs' standards
- Coordinating all aspects of the guest dining experience
- Participate in marketing efforts for all F&B outlets
- Overseeing and executing special events and meetings
- Prepare staff schedules for all outlets and Payroll
- Programing and managing of POS systems
- Writing BEOs for all catering functions
- Training and development of employees
- Familiar with current culinary trends and innovation, health regulations and employee development
- Weekly and monthly inventory controls
- Ensuring SOP's are updated and created as needed to ensure the smooth running and training for all food and beverage outlets
- Assume Manager on Duty role as required

### Applicants must have:

- Minimum of 3 years' experience in culinary background of managing multiple outlets with a 4 diamond hotel.
- Strong floor presence
- Knowledge of Micros programming is essential
- Strong background in staff training to achieve and maintain desired service levels
- Ability to work flexible hours
- Proficient in computer skills, Word and Excel

### Desirable background:

- Degree in restaurant management
- Multi-national experience

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## FOOD AND BEVERAGE SERVERS

We require well-trained professionals with a minimum of two years' experience (fine dining) to work in our restaurants. The successful applicants will be required to assist in all aspects of guest service, ensuring total guest satisfaction with the ability to interact with our guests and co-workers in a friendly, enthusiastic and outgoing manner. Must have a thorough knowledge of food terminology, food service techniques and sanitation standards. S/he will need to be proficient in using point-of-sale equipment and capable of high standards of food and beverage service, wine sales and service and be responsible for routine side-work; opening, service, and closing functions.

*If you are vibrant, possess lots of energy, willing to go the extra mile and have a love of tourism and Bermuda – please apply.*

Please collect an application from our Front Desk at 56 South Shore Road Southampton

or contact [gmdminasst@thereefs.bm](mailto:gmdminasst@thereefs.bm) Closing date: February 2, 2015

Please include two employment and character references

The Reefs like other establishments in Bermuda has a 'Drugs and Alcohol Don't Work Here Policy' and is an equal opportunity employer.