## **APPLEBY**

## CONNECTING THE RIGHT PEOPLE AND PLACES



**Appleby (Bermuda) Limited**, a leading offshore law firm, provides legal, fiduciary and administration services to many leading global organisations.

# **Senior Lawyers**

We have various practice areas globally in Corporate, Dispute Resolution, Private Client and Trusts, and Property. Appleby (Bermuda) Limited is accepting applications from Senior Lawyers (Counsel/Partner level). We are looking for energetic, self-confident and motivated individuals. Principal duties and responsibilities will include (but are not limited to) the following:

## Corporate

- Advise clients, in keeping with the Group's principles, with respect to all aspects of case management pertaining to all corporate law matters
- Represent the Group in dealings with outside law firms, government representatives, agencies and other professionals involved with the client's matters
- Review and prepare contracts, including acquisitions and joint ventures, complex commercial transactions, mergers, buy-outs, and other corporate business transactions
- Develop a thorough understanding of each assigned client's business and business philosophy
- Advise in relation to a wide range of general corporate matters as well as insurance, mutual funds, partnership, financing, securities, telecommunications, banking and shipping

### **Dispute Resolution**

- Review and undertake a wide range of contentious commercial work including company law disputes, employment disputes, personal injury and corporate insolvency
- Represent the Group in dealings with outside law firms, government representatives, agencies and other professionals involved with the client's matters
- Participate in local and international marketing in all forms
- Lead or assist in drafting of precedent documentation for the department

#### **Private Client & Trusts**

Receive instruction from other lawyers or clients including suggesting, recommending and drafting instruments for a particular matter, involving lawyers in other departments, where necessary or relevant, and undertaking and completing professional work for clients of the Group

- Settle terms of new engagements
- Review documents prepared by other lawyers and provide comment thereon
- Participate in the department and Appleby Services (Bermuda) Ltd. marketing, education and training programmes

### **Property**

- Responsible for handling a diverse range of residential, commercial and general property transactions
- Responsible for reviewing and preparing conveyances, leases, mortgages, security documents, and other deeds and documents of a novel nature
- Lead or assist in the drafting of precedent documentation for the department
- Advise clients, in keeping with the Group's principles, with respect to all aspects of residential, commercial and general property law matters

General knowledge, skills, and experience required:

- Minimum of ten relevant years of post-qualification experience in any practice area
- Strong skills in and specialised knowledge of the relevant practice area(s)
- Well-developed analytical drafting and negotiating skills
- Advanced skills in practice management, client development, marketing, and relationship management
- Strong interpersonal skills
- Excellent written and verbal communication skills, incorporating excellent organisational, reasoning, and presentation skills
- A demonstrated ability to establish priorities and organise work assignments
- The ability to work successfully in a collaborative global environment
- A high-level of proficiency in Microsoft Office suite of programmes
- A demonstrated ability to mentor junior lawyers

Please apply online by registering in the Positions Available/Careers section of our website at applebyglobal.com before **22 January 2015**. Alternatively, written applications, with curriculum vitae, should be addressed in confidence to Nevine Lewis, Director of Administration, Appleby (Bermuda) Limited, PO Box HM 1179, Hamilton HM EX.



