

We're hiring Assistant Financial Controller.

Role description

We are seeking a highly motivated Financial Accountant that is keen on providing direct internal finance support for the Deloitte Bermuda and the British Virgin Islands as well as the Caribbean and Bermuda Countries (CBC) Finance Shared Services network. This post will encompass both local and cross-border responsibilities allowing you to work closely with other finance professionals in our region and to be a part of a shared services platform for the CBC.

Responsibilities

You will act as one of two key points of contact for the finance function, responsible for overseeing and performing day to day finance duties which encompass the following:

- Responsibility for local general ledger transactions input
- Preparation of monthly balance sheet reconciliation file
- Development of monthly financial reporting packages for the local office, including KPIs, analysis of financial results, etc.
- Ability to interrogate and interpret large volumes of data, provide insight into these results and to provide recommendations to management
- Local regulatory reporting as required by regulators
- Facilitating the budgeting process for all client service lines
- Preparation of ad hoc reports requested by senior management based on information gathered from a number of different sources and put together in a coherent, easily understandable format
- Oversight of some portions of the Accounts Payable function
- Follow up on outstanding AR and WIP balances with managers and ensure actions are followed through with.
- Closely monitor cash flow and manage banking relationships
- Compliance with local and CBC internal control framework
- Reporting to the CBC Finance Shared services CFO and direct senior management
- As the finance function will be converting to a shared service offering, project management experience and involvement will be expected to be completed over and above the regular accounting.

Requirements

This position will suit an individual who is versatile, having the ability to communicate and work with individuals from various offices of Deloitte remotely. In addition the candidate must be keen to assist with the shared service team and is comfortable with the prospects of working in a virtual finance team. The ideal candidate should have the following qualifications, skills and experiences:

- Internationally recognized professional accounting qualification (CPA/CA)
- Three to five years' experience in a professional services organization.
- Strong commitment to providing internal client service.
- Excellent communication skills, prioritization and organization skills and ability to work and report in a virtual environment.
- Attention to detail
- Effective time management skills and ability to meet tight deadlines.
- Proficiency in Microsoft Office Suite.
- Willingness to be able to be an advocate for and adapt to change.
- Willingness to work overtime, when required.
- Experience with the following financial systems is desirable but not required:
 - o Practice Engine practice management system (time and billing)
 - o Infor Sun G/L System
 - o Nexus Expense Management System
 - o Vena Software Solutions – budgeting module

Applications should be sent in writing, in the form of a resume and cover letter, marked "Private & Confidential", to:

Talent
Deloitte Ltd.
Corner House
20 Parliament Street
P.O. Box HM 1556
Hamilton HM FX
Tel: (441) 292-1500
Ref: Assistant Financial Controller

or by email to recruitment@deloitte.bm
Telephone: (441) 292-1500

Deadline for applications: January 8, 2015



Deloitte.