



## Lead Internal Auditor

Markel Bermuda Limited has an opening for a Lead Internal Auditor. This position will have primary responsibility for the development and execution of a risk-based internal audit plan, inclusive of supporting the Sarbanes-Oxley compliance program. This position will report to the Senior Director, Internal Audit.

### Duties and Responsibilities:

- Assist in annual internal audit planning for Markel Bermuda Limited and Markel Corporate;
- Assist with the planning and execution of scheduled internal audit activity, with a focus on internal control design and effectiveness, risk management and business process improvement. This will involve preparation of audit scope, work plans and reports, work plan execution, and the preparation of process flows to facilitate understanding of processes and identification of risks and related controls;
- Monitor progress on the implementation of management action plans to ensure they are addressed in a timely and efficient manner;
- Assist with satisfying requirements of SOX Section 404, inclusive of but not limited to internal control documentation, test plans, testing and reporting;
- Assist with the preparation of Audit Committee reporting;
- Engage with the business and other assurance functions to aid in efficient and coordinated assurance;
- Work with management to provide value-added process and control improvement recommendations to the business;
- Assist management in the identification of new / emerging risks;
- Perform work in accordance with the Institute of Internal Auditors and other professional standards;
- Assist with managing third party service providers for internal audit and SOX assistance.

### Qualifications and Requirements:

- 5+ years of relevant experience in an auditing, accounting, or advisory role; or experience in quality assurance, risk management, compliance or business process evaluation;
- Relevant re/insurance industry experience and/or qualification(s) (CPCU, INS, ARE)
- Professional auditing and/or accounting experience and/or qualification(s) (CIA, CISA, CA, CPA)
- Demonstrated thorough understanding of business process, systems and controls and the ability to document and test;
- Proven experience interacting with senior management;
- Proven self-management, project management and organizational skills;
- Excellent written and oral communication skills;
- Proficient in MS Applications, Word, PowerPoint, Excel, Visio, Project, and SharePoint;
- Knowledge of the Sarbanes-Oxley Act with proven SOX compliance experience;
- Experience utilizing Computer Assisted Audit Techniques, performing data analysis, executing enterprise-wide risk assessments, developing multi-year internal audit programs and/or implementing ERM is a plus;
- Ability to operate in an environment with minimal supervision, travel to various global offices periodically and work extended hours to meet deadlines as necessary.

**Interested persons should apply in writing no later than December 2, 2014 to:**

Human Resources  
P.O. Box HM 2565  
Hamilton HM KX  
E-mail: [Bermuda.Careers@markelcorp.com](mailto:Bermuda.Careers@markelcorp.com)