



## Saltus Grammar School

invites applications for the following posts  
to commence August 2015.

Saltus Grammar School is a high achieving, co-educational day school educating students between the ages of 4 and 18. The school is a leading independent school in Bermuda and enjoys an excellent reputation in the local and international community. The school has a Primary Department, which embraces the Foundation Year, the Lower Primary and the Upper Primary years, and the Secondary Department which includes the Saltus Graduate Years. The school's international curriculum blends the best of both UK and North American traditions. In addition to academic excellence, particular emphasis is placed on the all-round development of students, and sport, music and drama are key aspects of school life.

### Head of Modern Foreign Languages

The successful candidate will lead the Modern Foreign Languages Department in promoting, for each student in the Department, the highest standards of education, and the opportunity to achieve his or her maximum potential, within the framework of the wider aims and objectives of the whole school. The successful candidate will assume responsibility as Head of Modern Foreign Languages and will teach Spanish to Key Stage 2 and 3, GCSE, Advanced Placement and A Level, and French to at least GCSE level.

### Head of Music

The successful candidate will lead the Music Department in promoting, for each student in the Department, the highest standards of education, and the opportunity to achieve his or her maximum potential, within the framework of the wider aims and objectives of the whole school.

### Head of Drama

The successful candidate will lead the Drama Department in promoting, for each student in the Department, the highest standards of education, and the opportunity to achieve his or her maximum potential, within the framework of the wider aims and objectives of the whole school.

#### As Head of the department, the successful candidate:

- Must be an outstanding teacher with the ability to inspire and motivate both colleagues and students, and with proven success in preparing students to examination level with excellent results.
- Must be able to provide strategic direction and development of the department both at the Primary and Secondary levels.
- Must have excellent organizational skills and be able to keep up to date with developments in the curriculum and foster international links.
- Must have excellent verbal and written communication skills, with the ability to communicate effectively with students, parents and teachers and to provide support, motivation and guidance to subject teachers and support staff.

#### Teacher of Modern Foreign Languages (Spanish and/or French)

The successful candidate will teach Spanish and/or French to Key Stage 2 and 3, GCSE, Advanced Placement and A Level. This post may also include an additional responsibility as Year Coordinator.

#### Teacher of Modern Foreign Languages (Mandarin and French or Spanish)

The successful candidate will teach Mandarin and French or Spanish to Key Stage 2 and 3, GCSE, Advanced Placement and A Level.

#### Teacher of Music and/or Drama

The successful candidate will teach Music and/or Drama to all Key Stages, GCSE, Advanced Placement and A Level.

#### Candidates for all posts:

- Must be qualified graduates, experienced teachers and have proven success in the delivery of their respective subjects in a differentiated classroom at all levels of the Secondary Department.
- Must be able to deliver their subject to the (I)GCSE A level (United Kingdom) and the Advanced Placement (North American) examination levels.
- Must have a proven ability in the use of information technology in the delivery of the curriculum. All teachers are supplied with a laptop, and classrooms are equipped with interactive whiteboard, wireless Internet and wireless printing facilities.
- Must be able to use an online grading system and be willing to create and update schemes of work and resources.
- Must be licensed by or qualified to be licensed by the Bermuda Educators Council.
- Must have a commitment to the principles of independent education and be willing to contribute to extracurricular activities in the broader life of the School.
- May have the opportunity to teach another subject, thus the ability to teach a second subject within the curriculum will be an advantage.

All applicants must provide a resume along with the following information: title of the post applied for, full name, date of birth, national status, full details of secondary and higher education and other qualifications with dates, full details of teaching and other experience (indicating schools, responsibilities and dates), and also the names, addresses and telephone numbers of two persons who are willing to provide confidential professional references, one of whom should be your current employer.

**CLOSING DATE: 3<sup>RD</sup> December, 2014**

Please reply via e-mail to the Human Resources Department at:

Email: [humanresources@saltus.bm](mailto:humanresources@saltus.bm)

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