



## Compliance Analyst

### Job Summary

The incumbent will be required to assist in investigating, monitoring and conducting targeted reviews to test adherence to internal policy, laws and regulations and the documentation of findings, in accordance with the Bank's Anti-Money Laundering/Anti-Terrorist Financing (AML/ATF) Program.

#### Primary Responsibilities Include:

- Performing all aspects of the AML/ATF Plan and Testing Program which is aimed at ensuring ongoing compliance with internal policy, laws and regulations.
- Independently carrying out investigations and where appropriate escalating to the Head of AML.
- Preparing Suspicious Activity Reports for regulatory filings that are fully compliant with policies and procedures.
- Conducting research, utilizing open and closed source databases.
- Providing KYC support to multiple areas of the Bank.
- Educating staff formally or informally with respect to applicable laws, rules and standards and act as advisor on compliance queries from staff members.
- Assisting auditors and other departments as required and conduct other duties as assigned.

#### The successful applicant must have:

- Bachelor degree or equivalent work experience.
- Experience in banking and financial services.
- Knowledge of the Bermuda and International AML/ATF regime.
- Strong written and verbal communication skills.
- Strong interpersonal skills and presentation skills with a demonstrated ability to communicate effectively.
- Strong organizational skills and proven ability to multi-task and manage time effectively.
- Strong decision-making skills.
- Recognized AML qualification (or willingness to undertake studies for such a qualification) plus 1 year relevant KYC experience or equivalent.
- Proficient with online searching tools.
- Proficient with Microsoft Office.

Clarien is an equal opportunity employer and offers a competitive compensation package commensurate with qualifications and experience.

Please submit a detailed cover letter and résumé no later than October 20, 2014 to:

**Human Resources Department**

**19 Reid Street, Hamilton HM 11**

**P.O. Box HM 665, Hamilton HM CX**

**Email:** [jobs@clarienbank.com](mailto:jobs@clarienbank.com)

**Fax:** + 441 296 7701

[www.clarienbank.com](http://www.clarienbank.com) | 441 296 6969

Head Office: 19 Reid Street, Hamilton HM11, Bermuda | Paget Plaza: 161 South Road, Paget DV04, Bermuda

We sincerely thank all applicants for their interest. Only those candidates under consideration will be contacted.

Clarien Bank Limited through its wholly-owned subsidiaries is licensed to conduct banking, trust and investment business by the Bermuda Monetary Authority.