BMA

BERMUDA MONETARY AUTHORITY

Senior Officer, Process (Re)Engineer
Management Services Department

The Authority is seeking the services of a skilled and capable individual to work as a Senior Officer, Process (Re) Engineer in their Management Services Department. Reporting to the Director and working within the Information Technology team, the incumbent will be responsible for implementing technical solutions to make the Authority's business processes more effective and efficient. While serving as a primary point of contact for the technological needs in the organisation, the post holder will assist the Authority with the research, analysis and implementation of a variety of technology solutions.

In this key role, you will be responsible for:

- Maintaining and keeping abreast of technological innovations that could be used to effectively and efficiently achieve the Authority's technological goals;
- Liaising and collaborating with business teams to uncover technical solutions/innovations to their business needs and for documenting business process workflows using use cases, activity and sequence diagrams while making enhancement recommendations to align with the organisation's strategic and technical goals;
- Identifying and managing interdependencies among IT project components, providing guidance to Project Sponsors to ensure that deliverables are met on a timely basis. Managing the project artifacts throughout the project life cycle and ensuring the delivered products will meet the business needs;
- Creating test scripts and leads User Acceptance Testing (UAT) sessions. Documenting the results and working with developers to ensure that issues are resolved in a timely manner;
- Performing system configurations and administrative updates within the application domain of selected system(s) to meet the business' requirement and policy changes while documenting the changes made and producing an easy to understand User's Manual;
- Leading data migration and other data analysis activities within BMA application; and
- Managing internal and external custom reporting needs of the organisation.

This position requires a proven technical and business background and therefore:

- Candidates must have a Master's Degree or equivalent qualification in Business, Computer Science, Information Systems Management or equivalent field from a recognised institution or professional body, and certification as a Project Management Professional (or equivalent project management designation);
- A minimum of seven (7) years of progressive experience in Information Services of which at least two (2) years of experience should be within the (re)insurance business domain, ideally implementing (re) insurance solutions and knowledgeable regarding professional project management methodologies;
- Candidates must show clear understanding of business modelling techniques/tools;
- Significant experience in the development of business applications; business process re-engineering; implementation of business applications; gap analysis tools, and techniques; Joint Application Development (JAD) facilitation; and
- Demonstrated experience in structured methodologies for the identification of users-requirements and the development of specifications.

The Bermuda Monetary Authority is the integrated regulator of the financial services sector in Bermuda. We can offer the opportunity for broad exposure to international regulatory issues, special projects and a variety of work experience.

If you are looking for a challenging opportunity in a team environment, we invite you to submit your application via our email address at **careers@bma.bm**, including a detailed resume and a completed Bermuda Monetary Authority Application Form, available at **www.bma.bm.** Applications for this position must clearly bear the **reference 140-004/14** and must be received no later than **20th June 2014**.

Bermuda Monetary Authority is an Equal Opportunity Employer.

Individual Excellence…Collective Strength

Protection ▬▪ Integrity ▬▪ Accountability ▬▪