



The Bermuda Hospitality Institute (BHI) whose vision is to serve, lead and encourage the development, growth and sustainability of Bermudians in the Hospitality industry is looking for a dynamic **Executive Director (ED)**.

The ED will be responsible for the management and daily administration, and for ensuring that a range of educational and workforce development opportunities are developed and made available for individuals to pursue career and educational advancement opportunities in the Hospitality arena. The successful individual will:

- Have a passion for hospitality
- Be able to inspire, lead and connect
- Work well with people from all backgrounds
- Enjoy guiding and educating young people

Individuals wishing to apply must be able to demonstrate knowledge, skills, and abilities in the following areas:

- Non-profit governance and financial management
- Converting strategy to measureable action
- Programme design, implementation and evaluation
- Volunteer retention and team building
- Stakeholder relationship management

To be considered you must possess the following:

- Strong interpersonal, leadership skills and communication skills
- A clear sense of vision and the ability to motivate others
- Strong technology skills including the ability to utilize social media channels
- Preferably a Master's Degree or equivalent in Hospitality and Tourism Management, Business Management, Education or a relevant discipline.
- A minimum of five years' experience at the executive level.

Interested applicants should send their letter of application and resume clearly showing a history of plan execution. We encourage you to check-out our website www.BHI.bm, prior to applying, for more information on the organization. **Previous applicants need not apply.** Apply to:

Performance Solutions Ltd.

Suite 350, 48 Par-la-Ville Road, Hamilton HM 11

Email: hr@psolutions.bm Phone: 232-5270 Fax: 232-9491

Closing Date: **April 3rd 2014.** Candidates will undergo a thorough background check.