



GOVERNMENT OF BERMUDA

GOVERNMENT CAREERS



We are Bermuda's largest employer offering a wide variety of challenging careers and excellent training, learning and development opportunities that give our employees the competitive edge.

(View full adverts online)

Apply online at www.govtcareers.gov.bm

(Unless otherwise specified)

For more information, please contact the Department of Human Resources at 441-279-2820 or hr@gov.bm

Under Public Service Commission Regulations, the canvassing of any member of the Legislature in regard to a Government post will disqualify the applicant for appointment.

Ministry of Public Works

TRADESMAN CLASS 2 (PLUMBER)

\$1100.79 per week

Public, Lands & Buildings

Job Number: DHR00266 (811104)

Interested applicants are invited to apply for the position of the Tradesman Class 2 (Plumber) post. The successful post holder is to carry out with minimal supervision any task associated with the construction, maintenance and repair of buildings as it relates to plumbing at a Class 2 Level. The successful post holder is accountable to Depot/Supervisory/Working Craft Foreman.

The successful post holder should possess a relevant National Training Board Certification for Plumbing. Completion of an appropriate apprenticeship in a construction related trade or equivalent is required. The successful post holder must also have a minimum of one (1) year experience in construction after completion of an apprenticeship programme or otherwise through practical experience and/or training appropriate to the duties and responsibilities of the post. An understanding of the basic requirements of the Health and Safety at Work Act is an asset. In addition the successful post holder should have a basic knowledge of plumbing technology and terminology associated with tools, equipment and building construction as it relates to plumbing.

Closing date: 29th January 2014

TRADESMAN CLASS 1A (PLUMBER)

\$1165.50 per week

Public, Lands & Buildings

Job Number: DHR00265 (811413)

Interested applicants are invited to apply for the position of the Tradesman Class 1A (Plumber). The successful post holder is to carry out with minimal supervision any task associated with the construction, maintenance and repair of buildings as it relates to plumbing at a Class 1A Level. The successful post holder is accountable to Depot/Supervisory/Working Craft Foreman.

The successful post holder should possess a relevant National Training Board Certification for Plumbing. Completion of an appropriate apprenticeship in a construction related trade or equivalent is required. The successful applicant must have a minimum of three (3) years' experience as a Class 1 Plumber or otherwise through practical experience and/or training appropriate to the duties and responsibilities of the post. An understanding of the basic requirements of the Health and Safety at Work Act is an asset. In addition the successful post holder should understand the terminology associated with tools, equipment and building construction as it relates to plumbing.

Closing date: 29th January 2014

TRADESMAN CLASS 1A (HVAC)

\$1,165.50 per week

Public, Lands & Buildings

Job Number: DHR00264 (810196)

Interested applicants are invited to apply for the position of the Tradesman Class 1A (HVAC). The successful post holder is to carry out without supervision any task associated with the servicing, maintenance and installation of self-contained room units, small packaged units, split air conditioning systems and heat pumps, medium-sized chilled water systems to 10 tons, commercial refrigerators and related equipment to manufacturer's and the section's specifications and time schedules.

The successful post holder must have completed an appropriate apprenticeship in HVAC Technology including the Bermuda College certificate in Air-Conditioning and Refrigeration or equivalent. Additionally, the successful post holder must have achieved the relevant National Training Board Certification for Air Conditioning and Refrigeration. The successful post holder must also have a minimum of three (3) years' experience as a Class 1 HVAC Tradesman or otherwise acquired through practical experience and/or training appropriate to the duties and responsibilities of the post. In addition the successful post holder should have a working knowledge of mechanical refrigeration codes and specifications as well as an understanding of the terminology associated with tools, equipment and building construction as it relates to HVAC. Valid Certification in basic First Aid and CPR is an asset.

Closing date: 29th January 2014

Ministry of Health and Environment

MEDICAL OFFICER

PS 36-38 \$113,480 - \$122,064

Health

Job Number: DHR00259 (220184)RA

Under the direction of the Senior Medical Officer, the Medical Officer provides general medical care and health supervision for clients in the various health programs of the Department of Health; including Child Health, School Health, Maternal Health & Family Planning, Adult Health and Communicable Diseases.

The successful post-holder must possess a MD, MBBS, MBChB or other recognized medical degree; with two (2) years post-graduate training in either family medicine, pediatrics, obstetrics and gynecology or community medicine is required. Post graduate training in public health would be an asset. A minimum of five (5) years' experience in clinical medicine, preferably in a community setting is also required.

Previous applicants need not apply.

Closing date: 5th February 2014

Non-Ministry

SENIOR AUDITOR

PS 31-33 \$95,503 - \$102,055

Internal Audit

Job Number: DHR00274 (920011/RA)

This post is accountable for performing difficult to complex level professional audits and reviews/investigations in accordance with relevant Government legislation and departmental policies and procedures; and ensuring that they are delivered in a timely manner as outlined by the Internal Audit Manager. The Senior Auditor is also responsible for carrying out functions related to reporting, monitoring and evaluation associated with the audits reviews/investigations to assist the department in accomplishing its vision, mandate and output measures. The post is also responsible for supervising Internal and IT Audit Officers who are assigned to assist with audits and for providing an evaluation of their performance at the conclusion of each assignment for distribution to the Internal Audit and IT Audit Managers.

The successful post holder must possess a Bachelor's degree from an accredited college or university in Accounting, Auditing, Business Administration, Finance, Public Administration or a related field. The post holder must also hold a professional certification such as CIA (Certified Internal Auditor), CPA (Certified Public Accountant), CA (Chartered Accountant), CFE (Certified Fund Examiner), CISA (Certified Information System Auditor), CISSP (Certified Information Systems Security Professional), CISM (Certified Information Security Manager). The post holder with a professional designation must be current with the CPE (Continuing Professional Education). The successful post holder must also have a minimum of three (3) years' full-time experience in auditing, accounting, business analysis, or program evaluation, including at least one (1) year's supervisor or project management experience.

Previous applicants need not apply.

Closing date: 5th February 2014

Non-Ministry

INTERNAL AUDIT MANAGER

PS 35 – 37 \$109,429 – \$117,690

Internal Audit

Job Number: DHR00273 (920005/RA)

The post is accountable for ensuring that high-quality audits, reviews and investigations are conducted in accordance with the relevant Government and departmental policies and procedures; delivered in a timely manner as outlined by the Assistant Director - Internal Audit. The post is also accountable for ensuring that reports containing the results of the audit or investigation are completed in accordance with the department's timelines and the results as well as recommendations are communicated to the client department. In addition, the post is responsible for monitoring the client departments to ensure that appropriate action is taken with respect to any deficiencies noted in the report. As an Internal Audit Manager, the post holder is also accountable for ensuring that the human resources reporting to the post are recruited for and managed to ensure that individuals are performing their functions in an effective and efficient manner resulting in the department accomplishing its vision, mandate and output measures.

The successful post holder must have a Bachelor's degree from an accredited college or university in Accounting, Auditing, Business Administration, Finance, Public Administration or a related field. The Post holder must hold a professional certification such as CIA (Certified Internal Auditor), CPA (Certified Public Accountant), CA (Chartered Accountant), CFE (Certified Fraud Examiner), CISA (Certified Information System Auditor), CISSP (Certified Information Systems Security Professional), CISM (Certified Information Security Manager). The post holder with a professional designation must be current with their CPE (Continuing Professional Education). The post holder must also possess a minimum of five (5) years' relevant experience in auditing, accounting, business analysis, or program evaluation, including at least two (2) years supervisory or project management experience.

Previous applicants need not apply.

Closing date: 5th February 2014

Ministry of Tourism Development and Transport

MANAGER, AIR OPERATIONS

PS 36 -38 \$113,480 – \$122,064

Airport Operations

Job Number: DHR00233 (310043)

The successful post holder works under the supervision of the General Manager, to manage, in accordance with the Civil Airport Act 1949, and relevant international regulations, the provision of a range of air operations services, including Air Traffic Control, Meteorology, Aeronautical Information Services, Crash, Fire and Rescue, Security, Safety, Emergency planning and Environmental management, to ensure the safe and efficient movement of aircraft and passengers. The Manager is also responsible for the overall management and administration of the Air Operations Section of the Department of Airport Operations, including financial and personnel administration. As well, the post holder performs associated duties as requested by the General Manager.

The successful post holder must possess a Bachelor's Degree or equivalent in Airport Management, Aviation Management or Business Administration or related field. The successful post holder must also possess a minimum of ten (10) years' post-qualification Aviation experience at a senior level.

Closing date: 5th February 2014