

CONNECTING THE RIGHT PEOPLE AND PLACES

Appleby (Bermuda) Limited, a leading offshore law firm, provides legal, fiduciary and administration services to many leading global organisations.

Lawyers

Appleby (Bermuda) Limited is accepting applications from energetic, self-confident and motivated lawyers. Principal duties and responsibilities will include (but are not limited to) the following:

Corporate & Commercial

The Corporate and Commercial team focuses on a variety of disciplines including: Insurance, Mutual Funds, Partnership, Financing, Structured and Islamic Finance, Securities, Telecommunications, Banking and Shipping.

- Advise clients, in keeping with the firm's principles, with respect to all aspects of case management pertaining to all corporate law matters
- Represent the firm in dealings with outside law firms, government representatives, agencies, and other professionals involved with the client's matters
- Review and prepare contracts, including acquisitions and joint ventures, complex commercial transactions, mergers, buy-outs and other corporate business transactions
- Develop a thorough understanding of each assigned client's business and business philosophy

Litigation & Insolvency

- Review and undertake a wide range of contentious commercial litigation particularly including trust litigation and company litigation
- Represent the firm in dealings with outside law firms, government representatives, agencies, and other professionals involved with the client's matters
- Participate in local and international marketing in all forms
- Lead or assist in drafting of precedent documentation for the department
- Strong advocacy skills

Private Client & Trusts

- Receive instruction from other lawyers or clients including suggesting, recommending and drafting instruments for a particular matter involving lawyers in other departments, where necessary or relevant, and undertaking and completing professional work for clients of the firm

- Settling terms of new engagements
- Review documents prepared by other lawyers and provide comment thereon
- Participate in the department, marketing, education and training programmes and Appleby Services (Bermuda) Ltd.

Property

- Responsible for reviewing and preparing a diverse range of residential, commercial and general property transactions
- Responsible for reviewing and preparing conveyances, leases, mortgages, security documents and other deeds, and documents of a novel nature
- Lead or assist in the drafting of precedent documentation for the department
- Advise clients, in keeping with the firm's principles, with respect to all aspects of residential, commercial and general property pertaining to all property law matters

Specific experience in one or more of these specialist areas is a prerequisite.

General knowledge, skills and experience required:

- Minimum of at least 3 years post qualification experience in any practice area
- Strong skills in and specialised knowledge of the relevant practice area(s)
- Developed analytical drafting and negotiating skills
- Proven skills in practice management, client development, marketing and relationship management
- Strong interpersonal skills
- Excellent written and verbal communication skills, incorporating excellent organisational, reasoning and presentation skills
- A demonstrated ability to establish priorities and organise work assignments
- The ability to work successfully in a collaborative global environment
- A high level of proficiency in Microsoft Office Suite

Please apply online by registering in the Careers/Positions Available section of our website at applebyglobal.com before **26 November 2013**. Alternatively, written applications, with curriculum vitae, should be addressed in confidence to Nevine Lewis, Bermuda Head of Business Support, Appleby (Bermuda) Limited, PO Box HM 1179 Hamilton HM EX.

Offshore Legal, Fiduciary & Administration Services

applebyglobal.com/careers

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