



THE BERKELEY INSTITUTE

Custodian/Handyperson

PS 14

General

The Berkeley Institute seeks the services of an experience, energetic, cooperative individual to join our Facilities Department. This position requires the individual to be physically able to lift heavy objects. They will work closely with the other team members in the Facilities Department to provide reliable janitorial services, cleaning, etc. In addition they will be required to carry out maintenance, repair and other support services. The successful applicants will have some knowledge of painting, plumbing, masonry and carpentry.

This is a year round position and the postholder will be required to work Monday-Friday from 8:00am – 4:00pm. Some overtime work is required.

EDUCATION REQUIREMENTS

A level of reading, comprehension and writing skills sufficient to understand oral and written instructions or directions usually acquired by completion of Secondary School education or equivalent with at least 5 years of skilled trade or relevant experience:

Please submit applications in writing on or before Nov. 29, 2013 to:

The Director of Facilities

The Berkeley Institute

P.O. Box HM2704

Hamilton HM KX

Or Email: dbutterfield@berkeley.bm