

MERIDIAN

FUND SERVICES

The Meridian Group of companies offers a full range of administrative support services to the hedge fund industry. We are seeking a self-motivated individual to join a team of professionals, who has the qualifications and experience to help grow our services for Insurance Linked Securities clients. The successful candidate will work with a team of accountants to ensure efficient delivery of services to our hedge fund and reinsurance clients in the following position:

VICE PRESIDENT - PORTFOLIO ACCOUNTING

Specific duties will include:

- Managing a team of professionals to ensure valuations of each fund are accurate and completed on a timely basis
- Provide a full range of reinsurance and fund accounting services to reinsurance and hedge fund clients, including calculation of net asset values
- Perform valuation of catastrophe bonds, ILW's, reinsurance contracts and other OTC derivatives in accordance with the Fund's valuation policy
- Preparation of annual financial statements and co-ordination of audits
- Ensuring all financial controls and processes relating to funds are in place and working effectively
- Reviewing and approving all valuations prior to release to investors
- Maintaining relationships with all relevant internal and external parties, including Fund Managers, Company Secretary, Prime Brokers, Bankers and Audit firms

This is not a work permit renewal – **qualified** Bermudians, spouse of Bermudians and PRC Holders are encouraged to apply.

Candidates wishing to be considered for this position should have the following qualifications and experience:

- CA, CPA or ACA accounting designation and be in good standing with their governing body
- A recognized investment qualification would be an advantage (e.g. CFA or CAIA)
- At least five years experience working in the financial services industry, most preferably with exposure to hedge funds
- At least three years experience in a supervisory role
- Strong working knowledge of reinsurance products and insurance industry
- Solid understanding of US GAAP and IAS, especially those relating to financial products
- Strong written and verbal communication skills
- A willingness to work additional hours which may include weekends and public holidays
- Proficiency in the use of Microsoft Outlook, Word and Excel with preference given to candidates who are experienced in the use of PFS-Paxus

Meridian offers a competitive salary and benefits package, a supportive working environment and an opportunity for career advancement.

Please apply in confidence, enclosing your resume to Meridian Fund Services (Bermuda) Limited, P.O. Box HM528, Hamilton HM CX Attn: IE or apply via e-mail to jobs@meridian.bm.

Closing date is 30th October, 2013.