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General Manager of Commercial Services

BAS-Serco, a joint venture company located and operating in Bermuda, is seeking an individual for the role of General Manager of Commercial Services, reporting to the group Chief Operations Officer.

The successful incumbent will manage multi-faceted contracts covering support services, building maintenance, and project management. In addition, the individual will manage and mentor a team of professionals.

Key Responsibilities (include but not limited to)

- Orchestrate and control the day-to-day operations of BAS-Serco's commercial services division inclusive of facilities management, cleaning and helpdesk
- Review contracts for maximum profitability
- Work with senior management to enhance operational efficiencies
- Develop and implement strategic solutions in partnership with Group Executives
- Oversee all support service, building maintenance and cleaning service staff
- Participate in ad hoc duties and special projects
- Conduct performance reviews and support staff training, development and morale
- Interface with management group and stakeholders on matters pertaining to work and projects under remit and contribute recommendations that will assist the company to achieve its business goals
- Be available and on-call 24 hours, 7 days a week
- Monitor market movements and compliance requirements and assist with formulating necessary internal/external company communications

Minimum Qualifications, Skills & Experience

- Minimum of 10 years proven experience in project management and operations in a Facilities environment
- Recognised engineering and/or Facilities Management qualification
- Proven experience with people management inclusive of mentoring
- Proven experience handling budgets and sound knowledge of operational financial accounting and the capacity to take ownership of the contract's financial performance
- Ability to handle change as required to operations and systems
- Excellent presentation and communication skills, with the ability to comfortably communicate with clients at all levels
- Have excellent IT skills including Facilities management software

Interested? Please email jobs@expertise.bm

Only qualified Bermudian, Spouse of Bermudians, PRC Holders need apply.

All enquires will be dealt with in strict confidence.

Closing date: October 4, 2013

