



## **Assistant Vice President – Senior Operations Analyst**

Validus Reinsurance Limited, a Class 4 reinsurer writing short tail property catastrophe lines of business, is the Bermuda operating subsidiary of an NYSE listed company, Validus Holdings Limited. The group also has offices in London, Miami, New York, Chile, Singapore, and Canada. Reporting to the Chief Operating Officer (COO), the Assistant Vice President - Senior Operations Analyst is responsible for coordinating, planning and executing on technical, non-routine projects as identified by the COO. These are predominantly projects of a financial and/or underwriting technical nature and as such require a proven in-depth technical knowledge in both of these areas to create efficiencies in operations.

### **Responsibilities will include but are not limited to:**

- Working with the COO, assist with technical accounting, underwriting and other projects;
- Identifying risks and issues through project work and liaising with various compliance teams to ensure they are addressed;
- Gather and document requirements of project stakeholders;
- Facilitate improvements and provide recommendations relating to systems;
- Assume the role of de facto Project Manager when necessary to ensure all key project documents are created and maintained.

### **The successful candidates will meet the following requirements:**

- CA, CPA, ACA or equivalent accounting designation required;
- CPCU, ACII or equivalent underwriting designation required;
- PMP or equivalent project management designation required;
- Associate in Reinsurance designation required;
- Current experience with the SUN General Ledger System, SICS Policy Management System required;
- Current experience with Microsoft Dynamix, HP Autonomy an asset
- Understanding of (re)insurance terminology and contract terms required;
- Proven financial, accounting and analytical skills;
- Experience with systems management and technology; as they relate to accounting required;
- Proficiency with the Microsoft Office Suite of applications, particularly MS Excel

If your experience matches the above criteria, please send your resume and cover letter highlighting your experience as relevant to the role to:

Human Resources  
Validus Services (Bermuda), Ltd.  
Suite #1790 48 Par-la-Ville Road  
Hamilton HM 11  
Email: [recruiting@validusre.bm](mailto:recruiting@validusre.bm)  
Fax: 441-278-9091

**All applications must be received by close of business on September 20, 2013.**

For additional information on Validus Reinsurance Ltd., please visit our website: [www.validusre.com](http://www.validusre.com)