



A commercial property and casualty insurance, reinsurance and specialty lines underwriter.

[www.awac.com](http://www.awac.com)

Written applications with a detailed résumé should be sent in confidence to:

**Nicole Correia**  
**Human Resources Manager**  
P.O. Box HM 3010  
Hamilton HM MX

Or email:  
[hrbermuda@awac.com](mailto:hrbermuda@awac.com)

Applications should be received by:  
**Wednesday, August 30<sup>th</sup> 2013**

First preference will be given to Bermudians and spouses of Bermudians. No agencies please.

*Allied World Assurance Company, Ltd is an Equal Opportunity Employer*

## VICE PRESIDENT, ASSOCIATE GENERAL COUNSEL - CORPORATE/COMPLIANCE

The successful candidate will be responsible for providing in-house legal services to support Corporate/Compliance and related legal matters in the Bermuda office. The candidate should possess some experience or knowledge in various property and casualty lines of coverage, including professional lines, errors and omissions, property, marine and general casualty coverage. This position will be located in Bermuda.

### Responsibilities Include:

- Maintain knowledge of Allied World's current business activities, statutory laws, regulations and judicial developments affecting the business.
- Review, draft and negotiate a variety of underwriting agreements, nondisclosure agreements, and other agreements that comply with company policies and risk tolerance.
- Support the continuous improvement of standard form agreements and legal processes and assist in the development and implementation of company policies and procedures.

### Corporate/Compliance

- Work on various corporate and compliance matters as they arise.
- Ensure compliance with the laws and regulations of Bermuda and other applicable jurisdictions.
- Liaise with regulators in Bermuda and other jurisdictions on various matters as they arise. **Underwriters' Counsel**
- Drafting policy forms and endorsements for various property and casualty lines of coverage.
- Responsible for analyzing terms of new/renewal business to help identify exposures, document/clarify underwriting intent and ultimately confirm compliance with agreed upon terms and corporate guidelines.
- Provide support to underwriters as needed on legal issues pertaining to submissions and related coverage.

### Education, Skills and Experience:

*The successful applicant will preferably have the following:*

- Juris Doctorate or equivalent degree
- Minimum of 8-10 years' experience with corporate/compliance matters and contract drafting; some experience or knowledge regarding insurance coverage and policy drafting
- In-house experience within an insurance company would be a distinct advantage
- Experience in Reinsurance an asset
- Strong analytical and technical skill sets
- Ability to quickly understand key business issues and operational objectives
- Effective and confident communicator of complex messages (written and oral) to both internal and external audiences
- Good interpersonal skills and a positive team member
- Commercially minded, decisive, highly organized and principled
- Ability to handle multiple projects simultaneously, deal with conflicting agendas and meet deadlines
- Skilled in Microsoft Word, Excel, PowerPoint and other office software