

Bermuda Monetary Authority is committed to attracting and developing the very best people who are dedicated to providing exceptional service.



# Assistant Director - Information Management

## Management Services

The Authority is seeking the services of a skilled and capable individual to work as an Assistant Director - Information Management in their Management Services Department. Reporting to the Director, the Assistant Director leads and manages a multi-disciplined team who are responsible for developing, implementing, monitoring, and continuously improving systems, processes and reporting methods to support the Authority's advancement and its operations as they relate to insurance and financial sector regulation.

### In this role, you will be responsible for:

- Leading a multi-disciplined team and managing resources effectively in order to create an empowering, innovative and productive work environment;
- Serving as lead Subject Matter Expert for the Enterprise Information Management projects in accordance with the Authority and industry best-practices;
- Directing ongoing efforts in continuous process improvement through effective business analysis and leveraging technology to improve productivity and enhance effectiveness;
- Coordinating with the Director to develop relevant short, medium and long-term plans to support the achievement of the Authority's business objectives and vision;
- Performing other related work and special projects as assigned by the Executive in accordance with competencies normally associated with the post.

### This position requires a proven technical and business background and therefore:

- Candidates must have a Master's Degree or equivalent qualification in Business, Information Technology, Management or a related subject area from a recognised institution or professional body;
- A minimum of ten (10) years relevant post graduate experience is required, of which at least (5) years should be at a senior level within the financial services sector, and/or working experience with a financial sector regulatory body;
- Significant experience in the delivery and maintenance of modern databases (i.e., knowledge in Data warehousing, OLAP tools or equipment, user data mining, Business Intelligence Risk Analytics, etc.);
- Demonstrated successful project management for cross-departmental and institution-wide projects using the waterfall process. (Experience with software tools for best practice in project management);
- Demonstrated success in business process analysis and leading change in organisations;
- Excellent organisational skills, strategic, analytical and problem solving skills;
- Vision for, and dedication to, the role of information technology within an organisation;
- Ability to communicate effectively with information technology specialists, all levels of business professionals, and vendors;
- Proven ability to conceptualise, develop, implement and review complex systems and applications;
- Ability to work effectively with staff at all levels and have strong customer centric interpersonal and communication skills, both verbal and written.

The Bermuda Monetary Authority is the integrated regulator of the financial services sector in Bermuda. We can offer the opportunity for broad exposure to international regulatory issues, special projects and a variety of work experience.

If you are looking for a challenging opportunity in a team environment, we invite you to submit your application via our email address at [careers@bma.bm](mailto:careers@bma.bm), including a detailed resume and a completed Bermuda Monetary Authority Application Form, available at [www.bma.bm](http://www.bma.bm). Applications for this position must clearly bear the reference **140-011/13** and be received no later than **13th August 2013**.

**Bermuda Monetary Authority is an Equal Opportunity Employer.**

**Protection** **Integrity** **Accountability**