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Internal Control Review Manager

Internal Control

Closing date 7 August 2013

HSBC Bank Bermuda Limited is seeking an Internal Control Review Manager who will be responsible for formulation and implementation of internal control monitoring plans and for delivering a detailed understanding of operational risks. This will involve undertaking internal control monitoring activities which includes thematic reviews, controls testing, monitoring of key indicators, and quality assurance, and, determining the materiality of findings and consider if they warrant inclusion in the final report. The role is also responsible for ensuring that risk and exposure within the Bank is managed in line with Group policies and procedures.

Major responsibilities

- Performing control monitoring activities, meeting with management, conduct the follow up of internal control review recommendations using a risk-based approach in accordance with Group policy
- Reviewing key control indicators on an ongoing basis to provide management with an expert guidance to the mitigation of risk in the different business areas
- Maintaining an effective working relationship with management and proactively provide assistance to implement stronger controls to mitigate key risks
- Advises management when current practices are not consistent with policies, or fail to provide necessary controls
- Appraises the adequacy of the action taken by management to implement Internal Review recommendations
- Assists in the administration of the internal control department through participation in the development of budgets, objectives, policies, guidelines, and risk analysis

Minimum qualifications

- University degree and a professional or internal audit qualification
- At least 3 years' post qualification experience of auditing financial services
- Excellent written and oral communication skills
- Good computer skills – Microsoft Word, Excel and PowerPoint
- Independent, objective and questioning nature, upholding the principles of integrity and confidentiality

Interested applicants are invited to apply by sending your résumé and covering letter to:

Fax: 279 5826

Email: recruitment.dept@hsbc.bm

Recruitment Department
Human Resources
HSBC, Harbourview Centre
37 Front Street, Hamilton HM11

Application forms are available in all HSBC branches and at www.hsbc.bm

All enquiries will be held in strict confidence.

