

Appleby (Bermuda) Limited, a leading offshore law firm, provides services to many leading global organisations with respect to legal, fiduciary and administration services.

Senior Lawyers - Private Client & Trusts

Appleby (Bermuda) Limited is accepting applications from Senior Lawyers to join our Private Client & Trusts practice area. We are looking for energetic, self-confident and motivated individuals. Principal duties and responsibilities will include (but are not limited to) the following:

- Receive instruction from other lawyers or clients including suggesting, recommending and drafting instruments for a particular matter, involving lawyers in other departments, where necessary or relevant and undertaking and completing professional work for clients of the Company
- Settle terms of new engagements
- Review documents prepared by other lawyers and provide comment thereon
- Business development including travel and development of business for Appleby (Bermuda) Limited and its affiliated service providers
- Publishing articles in professional journals and publications and present seminars both in house and for business development purposes

General knowledge, skills and experience required:

- Minimum of five years' post qualification experience in the areas of trust, private client and related non-contentious trust matters
- STEP membership or other relevant professional qualification
- Experience handling international trusts and estates matters
- Well-developed analytical drafting and negotiating skills
- Advanced skills in practice management, client development and relationship management
- Proven international marketing and business development capabilities
- Strong interpersonal skills
- Excellent written and verbal communication skills, incorporating excellent organisational, reasoning and presentation skills
- A demonstrated ability to establish priorities and organise work assignments
- The ability to work successfully in a collaborative global environment
- A high level of proficiency in Microsoft Office Suite
- A demonstrated ability to mentor junior lawyers

Please apply online by registering in the Positions Available/ Careers section of our website at applebyglobal.com before **4 July 2013**. Alternatively, written applications, with curriculum vitae, should be addressed in confidence to Nevine Lewis, Bermuda Head of Business Support, Appleby (Bermuda) Limited, P O Box HM 1179, Hamilton HM EX.

Offshore Legal, Fiduciary & Administration Services

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