



Our people are our competitive advantage.

At Butterfield, we pride ourselves on being approachable, disciplined and proactive. If you embody these qualities and have the necessary experience, you may be the one we're looking for.

Assistant Vice President, Financial Controller - Bermuda

Finance Division

This position reports to the Bermuda Chief Financial Officer and is responsible for the accuracy and timely preparation of financial records for Butterfield's Bermuda operations. The successful incumbent will prepare financial statements in compliance with Group accounting policies under US GAAP. He or she will also be responsible for the maintenance of the SAP General Ledger and managing the Accounting Operations team. The successful incumbent will also be responsible for preparing monthly variance analysis and assisting the Bermuda CFO in preparing budgets and forecasts.

Your responsibilities will include:

- managing the monthly Bermuda close process, preparing and/or reviewing monthly journal entries and account reconciliations required for accurate reporting
- reviewing the work of the Accounting Operations team, and preparing monthly closing working paper binder
- controlling the reconciliation of all Bermuda Finance-related suspense accounts
- responsible for monthly financial variance reports; assisting the Bermuda CFO with annual budgets, and ongoing financial forecasts
- preparing financial statements and noting disclosures in compliance with Group accounting policies under US GAAP
- acting as controller for the Group's holding company and responsibility for the allocation of Group holding company expenses to other jurisdictions
- overseeing and managing Accounting Operations staff, setting annual goals and objectives, performing mid-year and annual reviews, and providing leadership
- monitoring expenses and highlighting opportunities for savings and efficiencies
- serving as the primary point of contact with the audit firm for the Bermuda audit, coordinating the preparation of audit working paper files
- working with the Bermuda CFO to ensure departmental procedures are up to date, and ensuring strong controls are in place over the production of the Bermuda financial statements in accordance with ERM standards
- responsibility for the maintenance of the SAP General Ledger Chart of Accounts and report writing function as it relates to R3
- overseeing the accounts payable and fixed asset function within the SAP General Ledger System
- managing/assisting with special projects and ad-hoc reporting as assigned

Your experience may include:

- Bachelor's degree with an accounting designation (CPA, CA or equivalent) with seven years post-qualification experience, including direct banking experience
- strong understanding of banking products and extensive knowledge of SAP General Ledger System
- knowledge of FCUBS (loans and deposit modules) would be an asset
- excellent analytical and problem-solving skills with the ability to multi-task and prioritise and strong attention to detail
- must have high ethical standards and the ability to build trusting relationships
- strong management, communication and mediation skills with proven ability to effectively manage employees
- must be a self-starter, results-oriented and customer-service focused
- efficient time management skills and ability to meet tight deadlines, which includes working outside of normal hours and on weekends and statutory holidays
- ability to handle sensitive situations and confidential information with absolute discretion
- proficient in Microsoft Office suite of applications, specifically strong Excel skills

CLOSING DATE: 28 June 2013

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Butterfield