

**AON INSURANCE MANAGERS (BERMUDA) LTD.**

requires an

**ASSISTANT VICE PRESIDENT**

Aon Insurance Managers (Bermuda) Ltd. provides captive management, business development and consultancy services. We are seeking an individual at the Assistant Vice President level in the Client Services department of our Captive Management Operation.

The successful candidate will report to a member of senior management and will be responsible for assisting them to ensure that a large portfolio of clients' financial management activities are performed efficiently, effectively and accurately.

Additionally, the Assistant Vice President will be responsible for the day to day operational management of his/her own portfolio of complex accounts adhering to tight deadlines. The individual will also assist the Business Development Team in developing Aon's strategic client relationships.

**Core responsibilities:**

- Preparation and review of financial statements in accordance with US, GAAP or IFRS, as well as the insurance regulatory environment.
- Preparation and review of financial commentaries accompanying the monthly/quarterly management accounts and solvency calculations.
- Familiar with US tax issues/implications.
- Overseeing audit process and regulatory reporting.
- Technical and quality review of a small group of Account Executives and Account Administrators and participation in training and development programs as required.
- Presentation of financial results at board and shareholder meetings.
- Maintain and develop client relationships.
- Assist Aon's Business Development team in the writing and preparation of business proposals and presentations.
- Participate in product development and new business meetings for operational consultancy services with our strategic clients.
- Provide support in the transition of captive projects from concept to incorporation and oversee the handover of operations to the Client Service Teams.
- Assist in the generation and distribution of marketing material for Aon's Bermuda operations and that of Aon Global Risk Consultants.
- Undertaking strategic projects from existing clients to enhance the role of the captive or amend its structure as well as identifying opportunities to introduce other Aon services where appropriate.
- Assure adherence to all contractual, legal, compliance and process policies and standards.

**Position requirements:**

- An accounting designation (CA, CPA, ACA, ACCA).
- An insurance designation(s) would be beneficial.
- A minimum of 5 years of recent captive insurance experience (through Big 4 public accounting firms or other captive management companies). Due to the global nature of the role, experience in other captive domiciles would be advantageous.
- Experience with an insurance based accounting system.
- Strong financial reporting and analytical skills.
- Detailed understanding of risk transfer concepts and a thorough grasp of Bermuda regulation pertaining to captives.
- Thorough understanding of risk securitization concepts and relevant insurance legislation.
- Proven track record of success in relationship driven business development and retention in the international insurance arena.
- Proven track record of exemplary client service including the commitment to meet tight deadlines, which frequently involves working evenings and weekends together with some travel.
- Excellent written, communication and presentation skills. Supervisory and personnel management experience.
- Advanced proficiency with Microsoft software tools such as PowerPoint, Word and Excel is essential.

The Company offers an attractive compensation and benefits package commensurate with qualifications and experience.

**If you are interested in other opportunities that exist within Aon Global Risk Consulting's global offices, please contact the Human Resources Manager.**

Applications must include a detailed resume with references submitted under confidential cover to:

Human Resources Manager  
Aon Insurance Managers (Bermuda) Ltd.  
P.O. Box HM 2450  
Hamilton HM JX  
Or via e-mail: [aonbdahr@aon.com](mailto:aonbdahr@aon.com)

*Closing date for applications: June 28, 2013*