



# EMPOWERING BERMUDA'S PROGRESS

[www.belco.bm](http://www.belco.bm)

## Senior Mechanical Maintenance Planner

Bermuda Electric Light Company Limited (BELCO) invites applications from suitably qualified and experienced individuals for the position of Senior Mechanical Maintenance Planner.

The Senior Mechanical Maintenance Planner is mainly responsible for planning, coordinating and monitoring maintenance and repair activities of all diesel and turbine equipment and instrumentation in order to preserve all capital assets and maximise operating revenues.

### Key Job Accountabilities:

- Prepare annual maintenance schedules and budgets to fund all forecasted maintenance
- Perform visual inspections of structure/equipment, assess what needs to be done, scope and prepare job packages, order materials for planned work, schedule work requirements and maintain preventive and predictive schedules and records
- Review, monitor and improve maintenance methods and procedures
- Administer planning projects for Predictive Maintenance and liaise with other work units and outside contractors to discuss or resolve maintenance activities
- Provide management with reports on current and future labour fluctuations, equipment, modification requirements and problem areas and recommendations

### Key Job Requirements:

- Technical College Certificate/Diploma and/or City and Guilds Craft Certificate level
- Must have a minimum of seven (7) years post apprenticeship experience as a Planner in a utility industrial environment
- In-depth knowledge of plant operations and asset management
- Working knowledge of operating systems including diesel and gas turbine generating plant and related auxiliaries including steam plant
- Working knowledge of recommended practices related to plant operations, asset management and the efficient maintenance of plant equipment and structure
- Working knowledge of Environmental, Health and Safety policies, procedures, legislation and regulations
- Excellent planning, organizational and time management skills
- Strong analytical and problem-solving skills
- Strong observational skills
- Ability to interpret drawings and follow equipment maintenance manuals

If your experience matches this role please forward your cover letter and resume to:

Human Resources  
P.O. BOX HM 1026  
Hamilton, HM DX  
E-mail: [recruitment@belco.bm](mailto:recruitment@belco.bm)

**Closing Date:** May 21, 2013

*BELCO is a non-smoking facility and is a drug and alcohol free environment. The Company requires all successful applicants to pass a pre-employment drug and alcohol screening prior to an offer of employment.*



# BELCO

BELCO is committed to Equal Employment Opportunities