



ZURICH[®]

ZURICH INSURANCE COMPANY LTD, BERMUDA BRANCH

An Equal Opportunity Employer

Invites applications for the position of **Applications Developer/Administrator**

The responsible will be involved in all aspects of DEVELOPING AND ADMINSTRATING APPLICATIONS primarily in a Lotus Notes and Microsoft environment and assisting in other areas as necessary. This position will report directly to the Vice President of IT.

Duties & Responsibilities include but are not limited to:

- Administrate the Lotus Domino Servers (V8.x and above), applications in a CITRIX and Microsoft .net environment;
- Liaise with Global IT on the integration of the local environment within Group standards;
- Work with BITSS Team and the user base to develop applications for the Lotus Notes Client, Web, Blackberry and other mobile devices;
- Produce and perform presentations for local and Global IT meetings;
- Be responsible for the installation and updating of the relevant application, client and servers in a multi-vendor environment;
- Provide support and training to the user community across multiple Lotus & Microsoft technologies.

The applicant should possess:

- A University/College degree with 3 years of relevant experience, or 5 years of relevant experience in the IT industry;
- A qualification in the relevant technology or be able to demonstrate equivalent knowledge in analysis, programming, and production of business proposals to a corporate standard;
- A proven proficiency with Lotus Domino/Notes development languages; Lotus Formula language, LotusScript, JavaScript, D/HTML and relevant .net languages/tools;
- In depth knowledge of Microsoft SQL and Share Point would be an asset;
- Knowledge of the International Insurance/Re-Insurance industry would be an asset.

The applicant should be:

- A team player with a proven ability to work in a group environment and foster cohesive relationships;
- Able to work in a busy environment with varying degrees of supervision;
- Able to work under pressure and meet tight deadlines which may entail extended working hours, including weekends and holidays;
- Strong interpersonal, analytical and communication skills are essential;
- Highly organized, reliable and hold a professional attitude;
- Motivated to embrace change and willing to learn advanced IT techniques;
- Excellent written, verbal and presentation skills.

Bermudian or spouse of Bermudian preferred. We are a progressive company offering training and opportunities for further advancement.

Application including C.V. with references should be marked

PRIVATE & CONFIDENTIAL and sent to:

Human Resource Department (Ref: IT ADA 13)

Zurich Insurance Company Ltd, Bermuda Branch,

Wellesley House, 3rd Floor, 90 Pitt's Bay Road, Pembroke HM 08

or P.O. Box HM 663, Hamilton HM CX

or e-mail: ZIBB.HR@bm.zurich.com

Deadline for application receipt: April 24, 2013