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Reinsurance Middle Office Manager

Butterfield Fulcrum Group (Bermuda) Limited, a leading independent hedge fund administrator and service provider to the alternative investment industry, is seeking a Reinsurance Middle Office Manager to manage an outsourced reinsurance middle office team, reporting into management and Client Controller.

Key Responsibilities:

- Managing a small team and overseeing all day-to-day transaction booking, cash and account management for a Class 3 Bermuda based reinsurance company
- Review and analysis of a variety of catastrophe reinsurance contracts
- Prepare daily/weekly/monthly management accounts and reporting packages
- Investigate issues pertaining to premiums payments, transaction settlements and reconciliation of trades
- Liaise with Client Controller to initiate and verify wire transactions
- Administer transactions from post-trade through to audit completion
- Actively participate in the preparation of annual financial statements and other regulatory reporting requirements
- Identify and highlight opportunities for internal process improvement and increase in efficiency
- Participate in various systems initiatives and projects and other duties as assigned

Minimum Qualifications, Skills and Experience:

- University Degree in Business, Finance, Science or Accounting
- Recognized professional accounting designation (CA, CPA, ACCA, CGA or equivalent)
- Minimum of 1 year experience within the reinsurance industry
- Detailed knowledge of US GAAP treatments and Bermuda statutory and regulatory requirements for a Class 3 reinsurance company
- Experience with reviewing, accounting for or auditing reinsurance contracts
- Ability to gain and retain client confidence
- Ability to work efficiently within strict deadlines, where significant overtime may be required
- Strong writing and management accounting skills to prepare business cases
- High proficiency in Microsoft Office Suite of applications
- Strong interpersonal and communication skills

Butterfield Fulcrum Group (Bermuda) Limited is licensed by the Bermuda Monetary Authority under the Investment Funds Act 2006.

Butterfield Fulcrum Group (Bermuda) Limited is licensed by the Bermuda Monetary Authority to conduct Trust Business.

Interested? Please email jobs@expertise.bm.

All enquires will be dealt with in strict confidence.

Closing date: March 11, 2013

Phone:
441-296-0336

Email :
jobs@expertise.bm

Street:
Thistle House
4 Burnaby Street
Hamilton, HM11

For more employment opportunities please visit:

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