

Pomander Gate Tennis Club Ltd.

Club Manager

Duties will include but not limited to:

Accounts receivables/payables
Banking and reconciliations
Ordering and receiving supplies
Overseeing club/property maintenance
Help to organize tennis tournaments
and club activities

Candidates should:

Possess computer and bookkeeping
skills - Quick Books
Be a self starter with good
organizational skills

This is a part-time job of approximately
20-22 hours per week

Please apply in writing to:

**The President/Vice President
Pomander Gate Tennis Club Ltd.
P.O.Box HM 62, Hamilton, HM AX
Or e-mail edsousa@ibl.bm**

Closing Date February 20, 2013