

ViewPoint Consultant

Ignition is a technology services organisation with clients in Bermuda, Europe, the Caribbean and North America. Our Business Solutions Practice provides comprehensive solutions to fit the needs of organisations such as banks, financial institutions, multinational companies, legal and accountancy practices, fund managers, and trust professionals.

Due to continued expansion and growth we are actively looking for the right individual to join us as a **ViewPoint Consultant**. The ViewPoint solution is a market leader in process automation and practice management for fiduciary services organisations. This is a tremendous career opportunity for the right individual to act as a subject matter expert and make a real difference to the operational efficiency of our clients.

Key Responsibilities:

- Develop and maintain productive relationships with client management throughout the year
- Be the customer facing consultant and subject matter expert for the ViewPoint fiduciary solution for a sub-set of the client base
- Understand the client industry and recognize key performance drivers, trends, emerging industry developments and legislation with specific reference to local and international compliance matters
- Attend client sites and present on ViewPoint solution capabilities
- Support the Business Development team in the pre-sales process, including the requirements analysis, project definition and the preparation of pre-sales project engagement documentation
- Support the Senior Consultant in end-to-end delivery of ViewPoint solutions from requirements definition, through to solution implementation, knowledge transfer and end-user training
- Be an integral part of our Agile team, foster trusting relationships with client and colleagues and assist customer to realize the maximum value from their investment in technology

Qualifications and Experience:

- A bachelor's degree in accounting, finance or a related field, and / or,
- ICSACSQS or Chartered Secretary / STEP Certificate for Financial Services (Trusts and Estate Planning)
- 3+ years of experience in Corporate or Trust Management in a senior administrative role with an appreciation of the culture of time capture, reporting and billing
- 3+ years of experience with KYC and CDD in a Corporate or Trust Management environment
- The ideal candidate will have 3+ years of experience in a 'Super-User' role working closely with a fiduciary management database solution, preferably ViewPoint, including:
 - Adapting the solution to meet the processes and workflows of the business
 - Producing and evolving reports to support the business
- Strong analytical, interpersonal and communication skills
- Exposure to fiduciary line-of-business systems deployment in an active role
- Experience of managing and working within extended virtual teams

Please send your resume and a covering letter to:

Human Resources
Ignition Bermuda Ltd
48 Par-La-Ville Road
Suite 829
Hamilton HM 11
Or email: hrbizsol@ignition.bm

Closing date: February 15th 2012

