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Senior Reinsurance Fund Accountant – Fund Administration

Butterfield Fulcrum a leading independent alternative fund administration company providing fund administration, middle office and reporting services to hedge funds, fund of funds, managed accounts, private equity and real estate funds. Headquartered in Bermuda, the company services more than 800 funds and has 11 offices in nine countries. A winning combination of proprietary technology and industry leading vendor based software places Butterfield Fulcrum in the position to provide a level of service beyond the reach of much of our competition. Butterfield Fulcrum has been in the alternative investment servicing business since 1995.

Requirement

Due to exceptional demand for its services Butterfield Fulcrum Group (Bermuda) Limited is seeking a Senior Reinsurance Fund Accountant to work in its Bermuda office. This is a unique opportunity to join a dynamic, fast growing organization.

Key Responsibilities:

- Drive business growth among allocated client accounts through excellent Customer Relationship Management
- Provide a full range of reinsurance and fund accounting services to reinsurance and hedge fund clients, including monthly Net Asset Value (NAV) preparation, quarterly financial statements, and investor record keeping and recording
- Ensure that all client deliverables, queries and issues are met on a timely basis and of a quality standard
- Adhere to controls and processes/procedures for the purpose of NAV computation
- Actively participate in the preparation of annual financial statements and other regulatory reporting requirements
- Identify and highlight opportunities for internal process improvement and increase in efficiency
- Participate in various systems initiatives and projects and other duties as assigned

Minimum Qualifications, Skills & Experience:

- University Degree in Business, Finance, Economics or Accounting
- Minimum 3 years progressive hedge fund administration experience
- Thorough working knowledge of Advent Geneva
- Strong working knowledge of hedge and mutual fund accounting techniques
- Experience in accounting for complex financial instruments
- Experience in reinsurance products and insurance industry would be additional benefit
- Ability to work efficiently within strict deadlines, where significant overtime may be required
- Proficient in Microsoft Office Suite (Excel, Word, PowerPoint, Access etc)
- Strong interpersonal and communication skills (both oral, written and presentation)

Butterfield Fulcrum Group (Bermuda) Limited is licensed by the Bermuda Monetary Authority under the Investment Funds Act 2006.

Butterfield Fulcrum Group (Bermuda) Limited is licensed by the Bermuda Monetary Authority to conduct Trust Business.

Interested? Please email jobs@expertise.bm

All enquires will be dealt with in strict confidence.

Closing date: December 21, 2012

