



People's Pharmacy invites applications for the position of

GENERAL MANAGER

The successful applicant will direct and coordinate activities of the organization consistent with identified company goals in order to maximize profits. This will be achieved primarily through motivating staff to perform at optimum efficiency whilst realizing economy of operations.

Job responsibilities include, but not limited to:

- Manage day to day operational activities of front-shop and warehouse with regard to staff, product and plant
- Direct recruitment, performance management, staff training, coaching, ensuring staff uphold company policy
- Introduce and implement ideas on new business opportunities as agreed with Managing Directors.
- Coordinate with the Executive Team to determine budget forecasting, business planning, inventory management strategies and profit analysis
- Regularly produce reports for use by management and staff

Requirements:

- Absolute minimum of 5 consecutive years' experience with proof of successful management of a similar retail establishment
- Bachelor's degree in business (Master's degree preferable)
- Extremely high level of computer literacy in POS systems and Microsoft applications
- Strong Financial background
- Very strong human resource management and administration knowledge
- Excellent communication skills

Characteristics:

- Energetic
- Able to work very long hours as business dictates
- Extremely pleasant and culturally aware
- Service Orientated - Understands importance of both customer and staff satisfaction
- Respectful
- Demonstrated Passion for retail
- Quick learner

Only those meeting all the above listed criteria need apply to the address below. Previous applicants need not apply.

Please include a cover letter, detailed Résumé with copy of certification, a minimum of three written employment references and three character references. Mark PRIVATE AND CONFIDENTIAL

The President

People's Pharmacy

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Closing date for applications is Wednesday, December 12th 2012

People's Pharmacy is an Equal Opportunity Employer!