



## **EXECUTIVE DIRECTOR**

The African Diaspora Heritage Trail Bermuda Foundation (“ADHT”) is a transnational heritage tourism initiative that serves to identify places and phenomena relevant to the global presence and influences of the peoples and cultures of the Africa Diaspora, and to develop mechanisms to promote and facilitate informed and socially conscious travel to these international ADHT sites.

The Board of Directors of the ADHT are seeking a dynamic individual to fill the role of the Board's Executive Director. The successful applicant would ensure the provision of ADHT programmes, products and services that are aligned with the Foundation's strategic goals and objectives. The Executive Director is responsible for the development and implementation of all operational policy and administrative functions of the Board and under the direction of the Board, the Executive Director will provide direction to contracted partners based locally and overseas to ensure the vision and mission of the ADHT is achieved.

The ideal candidate will:

- Have a capacity for clear strategic thinking which contributes to the development of the overarching Foundation strategy.
- Have strong managerial and technological and the ability to effectively manage and motivate the membership to achieve ADHT goals.
- Have the ability to lead, drive and react to a changing business environment.
- Have knowledge of current trends and developments in cultural tourism development both locally and overseas.
- Have strong negotiating skills and a financial and/or marketing background would be an asset.
- Have fundraising experience.
- Be self-motivated and goal oriented

A minimum of a Bachelor's Degree and at least five (5) years experience at management level will be required. It is desirable that the post holder should possess a sound knowledge of practices and procedures within charitable organizations.

All interested applicants should apply in writing, including a cover letter and current resume. Applications must be received by October 24, 2012 and should be addressed to the Chair, African Diaspora Heritage Trail Bermuda Foundation, Mrs. G. Maxine Esdale via email at [Maxine@adht.bm](mailto:Maxine@adht.bm).