



Our people are our competitive advantage.

At Butterfield, we pride ourselves on being approachable, disciplined and proactive. If you embody these qualities and have the necessary experience, you may be the one we're looking for.

Operational Risk Internal Control and Reporting Manager

Enterprise Risk Management Division

This position reports to the Vice President, Operational Risk and Internal Control Manager, and is responsible for communicating, interpreting, implementing Operational Risk Management policies. The successful incumbent is also responsible for identifying operational risks and making recommendations on how the risk should be addressed and managing Group-wide reporting.

Your responsibilities will include:

- working with department heads across multiple jurisdictions in the development of the Key Risk Indicator programme as part of the new Operational Risk Framework
- working closely with department heads, Group Internal Audit and other groups to identify improvements in business processes and controls
- completing detailed evaluations of the effectiveness of the internal controls and business impact analyses at all levels of the organisation
- preparing and/or analysing risk documentation work efforts such as SOX, Risk Control Self-Assessments, and SAS 70 / SSAE 16
- providing input in the development of the Bank's risk capital allocation models
- reviewing and evaluating Project Initiation Documents (PIDs) and Business Plans raised across the Bank and making recommendations as appropriate to the Group Head, Group PMO, Change Advisory Board and other Committees
- assisting with preparing Committee and Board-level reporting of Operational Risk data on a monthly and quarterly basis
- assisting in efforts to consolidate and align multi-jurisdictional reporting
- identifying, recommending and initiating examinations and interpretation of complex data; benchmarking internal and industry standards; exploring root cause issues and remediation; tracking and monitoring relevant work efforts
- preparing ad hoc reporting and project management as assigned

Your experience may include:

- Bachelor's degree in Accounting or Business with a minimum of three to five years of relevant experience in financial services industry
- knowledge of risk assessment techniques and banking operations
- ability to interact with and gain consensus from stakeholders, and influence and provide consultative services for and on behalf of varied business groups
- excellent communication (oral and written), interpersonal, analytical and critical thinking skills
- advanced to expert skills in Microsoft Office suite of applications (Excel, SharePoint and database management and reporting)

Please apply by 28 September 2012 to:
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