

# PROGRESS. PASSION. POSSIBILITIES.

KPMG in Bermuda is a professional services firm of over 180 outstanding professionals delivering audit, tax and advisory services across five industry lines: Insurance, Banking, Investments, Government and to the Bermuda middle-markets through KPMG Enterprise. We attract people who are intellectually curious, demonstrate professional diligence and integrity, and who empathise with their colleagues, clients and fellow citizens. We are looking for people who will support us in maintaining our reputation as a leader in professional services both in Bermuda and globally.

## Assistant Managers

The role will involve taking a lead in supporting a diverse portfolio of engagements involving multi-disciplinary project teams. The roles will focus on assisting management teams with board presentations and deliverables, providing project management support, preparation of budgets and business plans in relations to projects, meeting planning, preparation and facilitation. This role will give exposure to a broad range of international insurance and reinsurance companies and a challenging and diverse work environment. The successful candidate will need strong organisational skills, the ability to work with multi-disciplinary project teams across a broad client portfolio and may involve working in different jurisdictions at short notice, therefore the ability to travel is essential.

Assistant Managers should have the following qualifications, skills and attributes:

- A minimum of 4 years experience in an insurance/reinsurance role, or an advisory position with a good technical understanding of insurance;
- A strong knowledge of regulatory and market issues (including Solvency II) affecting the insurance/reinsurance industry;
- A high degree of competence in Microsoft Word, Excel and Outlook;
- First class written and oral communication skills;
- Excellent interpersonal and client relationship skills;
- Be a strong team player and have good coaching skills;
- A high standard of education;
- Experience of working with senior management on complex cross border engagements with a multi-jurisdictional team;
- A mature, self motivated individual, with strong organisational skills and the ability to multi-task on a daily basis; and
- Candidates must be able to meet tight reporting deadlines, therefore the ability to work overtime at short notice is essential.

To apply for the above position send your resume and covering letter via e-mail to:  
**hr@kpmg.bm**

KPMG | Crown House | 4 Par La Ville Road | Hamilton HM 08 | Bermuda

**Deadline to apply is Friday July 6, 2012.**  
**KPMG is an equal opportunities employer.**

