



## **Building Supply Salesperson & Project Manager**

---

**We are seeking an experienced Salesperson and Project Manager to join our team.**

**The ideal candidate will be:**

- Experienced selling building supplies
- High level of computer literacy – MS Office and CAD programs
- Must be able to read and specify from architectural drawings
- Possess excellent math skills
- Have a proven track record and excellent references
- Strong communication skills (written and verbal)

You must be highly organized, self-motivated, have a pleasant manner, and work well under pressure.

The job will involve advising customers about the various product options available from Baptiste's as well as coordinating the ordering, fabrication and installation of these products. You will maintain your own project files and manage jobs from quotation through installation. Previous experience at project management is necessary.

Hours include Saturdays and overtime as needed.

**Please apply in writing only, with written references, to:**

Baptiste Limited  
P.O. Box 121  
Warwick, WKBX

**Closing Date: June 22, 2012**