

Education Co-ordinator

The Masterworks Museum of Bermuda Art is looking for a full-time Education Coordinator starting mid-August, 2012.

The successful candidate will be in charge of all education related programs; including member and public programs. The candidate will be required to independently create, implement and teach a wide-ranging art curriculum. Also, the ability to work collaboratively with a creative and energetic team is a must, as is the ability to work in a busy and dynamic office environment. As part of a small team, you will often be required to help out with other museum tasks and assist with special events in the evenings. The successful candidate will be required to work one to two Saturdays per month to support our Super Saturday program and other educational programs.

Your Responsibilities will include (but are not limited to):

- Creating and teaching a yearly curriculum for our education programs which will integrate The Masterworks Collection and exhibits into the learning of art techniques and skills.
- Organizing weekly, monthly and yearly Free Art events for the community.
- Teaching pre-school, elementary and after school classes in our classroom facility.
- Organizing teachers, assistants & volunteers for Mid Term & Summer Camps and other education programs.
- Working collaboratively with community members such as principals, teachers, other art organizations etc.
- Organizing art events for other clients and supporters.
- Maintaining an orderly and organized classroom and ensuring all necessary preparation, cleanup and administrative work is adequately performed to support all classroom activities.

As Education Coordinator you should possess:

- A teaching qualification/degree
- Proficiency in various art techniques and mediums along with previous experience in teaching children in such techniques in a classroom setting.
- An Art Degree would be an asset, but is not required.
- Experience working with a non-profit organization would be an asset.

Please apply in writing to mworks@logic.bm on or before June 15, 2012. Enclose a resume with a detailed breakdown of your skills. Bermudians and spouses of Bermudians are encouraged to apply.