



# Bermuda SPCA

Society for the Prevention of Cruelty to Animals

## ANIMAL CARETAKER

The Bermuda Society for the Prevention of Cruelty to Animals is seeking a full time Animal Caretaker. This position requires working a rota with regular weekend shifts and public holidays as required. Available to Bermudians and spouses of Bermudians only.

The position will report to the Kennel and Facilities Manager and is responsible for:

- Daily cleaning, feeding, socialization and medical care of animals.
- General shelter and grounds cleaning and laundry duties.
- Inventory and organization of shelter food and cleaning supplies.
- Assisting with behavior enrichment and training programs as well as temperament assessments for shelter animals.
- Regular interaction with prospective adopters and shelter volunteers.
- Processing electronic and printed animal records.
- Answering the telephone and greeting the public in an engaging and welcoming manner.
- Assisting with SPCA events as required.

### Qualifications/Requirements:

High School diploma and 1-2 years kennel experience working/volunteering with animals preferred, but not essential. Successful candidates will be detail oriented with the ability to work on their own initiative with limited supervision. Must have excellent interpersonal skills and enjoy working with people and animals. Computer literacy and good writing skills are necessary. Position is fast paced, physically demanding and requires constant reaching, bending, long periods of standing and the ability to lift 50 pounds. Light van licensure is an asset. The ideal candidate should be committed to public service, have a great deal of patience and tolerance; be willing to work hard and above all have a strong compassion and love for animals and their welfare.

Qualified candidates should submit a detailed resume with cover letter and 3 references to: [srodrigues@spca.bm](mailto:srodrigues@spca.bm)

Closing date for applications is close of business day May 23, 2012.