

Account Manager

Equinoxe Alternative Investment Services (Bermuda) Limited has been established as a premium boutique service provider within the alternative investment fund administration space.

We are looking to fill the following position(s) within the Bermuda Operating Company.

Account Manager(s)

The Account Manager's main responsibilities will include;

- Ensuring the timely and accurate delivery of hedge fund administration to all clients;
- Development and improvement of work flows;
- Preparation and analysis of financial statements in line with GAAP & management reporting packages;
- Supervision and training of staff;
- Other projects as required.

The successful applicant will have:

- At least five years of relevant accounting experience in the hedge fund industry or professional accounting designation;
- Detailed working knowledge of US GAAP and IFRS for funds
- Detailed knowledge and understanding of OTC securities and other financial instruments;
- Exceptional written and verbal communication skills;
- Computer proficiency with advanced knowledge of Microsoft Office suite of products
- Ability to work in small teams and proven ability to maintain positive working relationship in a fast paced office with continually changing demands.
- Willingness to work extended hours and some public holidays as may be required

Applicants will be tested for competence in areas of GAAP, asset/security valuation and industry best practices.

Interested applicants are invited to apply by sending their Curriculum Vitae to

Email: hr@equinoxeais.com

Fax: 1-441-292-9403

Closing Date: May 19, 2012