

Assistant Financial Controller

Ernst & Young, a global, market leading, professional services firm, with dynamic people in more than 140 countries, is committed to operating with integrity, quality and professionalism in the provision of audit, tax, advisory and transaction advisory services.

We currently have an exciting career opportunity for an Assistant Financial Controller. The successful applicant will be in charge of the day-to-day supervision for a number of critical finance functions in our Bermuda operations within the Bahamas, Bermuda, and Cayman Islands (BBC) region. As a key member of our BBC finance team, the successful applicant will be expected to embrace a positive learning culture, as well as display a high level of integrity, self-motivation, enthusiasm and an ability to manage their own workload.

Responsibilities:

- ▶ Managing all aspects of the accounts payable process, from input of invoices, correct coding, final execution of the accounts payable payment cycle and liaising with Ernst & Young's Global Shared Services centre to facilitate efficiency in payment cycles
- ▶ Assisting the accounts receivable staff in completing their functions, including cheque receipt, coding, refunds, process payments and bank deposits
- ▶ Providing assistance to the Financial Controller with balance sheet reconciliations, payroll tax returns, bank reconciliations and daily cash management
- ▶ Preparing various ad hoc financial reports and assist with large, special projects, and/or own smaller projects/initiatives, as requested

The successful applicant must be a strong team member, be willing to work overtime on short notice as well as be able to multitask and work to tight deadlines, especially around month-end reporting.

To qualify, candidates must have:

- ▶ A Bachelors degree in Accounting, Finance or a related discipline; candidates pursuing a professional accounting qualification preferred
- ▶ A minimum of three (3) years' of progressive experience in accounting, finance or a related field
- ▶ Proficiency with software tools such as Microsoft Word, Excel and PowerPoint
- ▶ Excellent interpersonal and communication skills
- ▶ Ability to adapt to change in a fast-paced environment
- ▶ Ownership and personal accountability for work delivered
- ▶ Integrity within a professional environment

To apply for this exciting career opportunity, please visit the careers section of our website: ey.com/bermuda (job reference: BER00083), email your resume and cover letter to: hbrm@bm.ey.com, or call 441 294 5496.

Deadline for applications: 5 April 2012

Ernst & Young Ltd., an equal opportunity employer, values the diversity of our workforce and the knowledge of our people.