

FINANCIAL ACCOUNTANT

BERMUDA GAS & UTILITY COMPANY LIMITED

Reporting to the General Manager, the Financial Accountant manages the financial and accounting operations of Bermuda Gas and is an integral part of the management team of the Company.

PRIMARY RESPONSIBILITIES

- Supervise Accounting Administration staff, providing leadership, training and performance management
- Prepare the annual budgets and financial statements, inclusive of disclosure notes
- Prepare regular and ad hoc reports and presentations, including monthly and quarterly financial reporting packages for Company Management, Group Executive and Board
- Analyse monthly business performance index statistics and identify trends for the Company and its business units
- Prepare for and manage the annual external audit
- Review and revise financial policies and procedures
- Prioritise and analyse capital expenditure
- Cash flow forecasting
- Payroll administration
- Undertake additional projects and initiatives as assigned by senior management

KNOWLEDGE, SKILLS, EXPERIENCE AND EDUCATION REQUIRED

- University degree in a related field (e.g. Accounting, Finance, etc.)
- Professional Accounting Designation (e.g. CA, CPA, CMA) with a minimum of five years' post-qualification and at least three years of supervisory experience
- In-depth knowledge of International Financial Reporting Standards (IFRS)
- Proficiency with computerised financial systems (Dynamics GP preferred) and Microsoft Office Suite is preferred
- Strong financial analysis, accounting and budgeting skills
- Excellent analytical and problem-solving abilities
- Proven ability to work under pressure and meet deadlines in a team environment
- Excellent organisational and time management skills
- Strong interpersonal and communication (both written and verbal) skills
- High standard of personal integrity, dependability, accountability and a strong work ethic
- Prior credit and collections experience desirable

CLOSING DATE

Qualified candidates are invited to apply to the Human Resources Department by **March 30, 2012**.



EMPOWERING POTENTIAL

P.O. BOX HM 373, HAMILTON HM BX, BERMUDA or call 295-3111 EXT. 1826
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