

You'll Enjoy Our Company



Investment Fund Accountant

Are you ready for a dynamic role on a close-knit team which is building an international investment-linked insurance business?

If you are enthusiastic, thrive on variety, enjoy using your expertise and initiative, and have a passion for service excellence with high net worth customers, then you are a good fit for supporting the Argus Group's goals of diversification and growth.

As a part of the vibrant International Life division, which provides investment-linked insurance products and services, your role will include:

Core responsibilities:

- Taking ownership of our international high net worth customers' experience
- Pricing and trade execution of all major securities classes including non-exchange-traded investments such as private equity, hedge funds, managed accounts, fund of funds
- Daily reconciliation of multi-currency cash accounts
- Producing valuation statements for investment-linked life and annuity policies
- Conducting due diligence on new investments in preparation for submission to our Investment Committee for approval; which includes monitoring of investment performance
- Ensuring databases of investment contacts, procedures, prospectuses, audited financial statements, and regulatory requirements are accurate and current
- Preparing investment account opening documents with institutions in a variety of global jurisdictions
- Identifying and implementing enhancements to the customer experience

Qualifications and experience required:

- Recent, progressive, four or more years experience in investment accounting, pricing, and trades processing of non-exchange-traded investments
- University degree in a related field (e.g. accounting, finance)
- CAIA/CFA/Accounting candidacy or professional qualification would be a valuable asset
- In depth knowledge of all forms of securities dealing, settlement, and pricing procedures
- Ability to summarize prospectuses and investment performance reports
- In depth knowledge of Microsoft Outlook and Excel, database applications, and investment administration systems; with a high aptitude for quick learning of workflow software
- General knowledge of insurance administration and terminology; a high aptitude of understanding trust and corporate structures would be a valuable asset
- Excellent written and oral communication skills with the confidence and knowledge to develop an effective rapport with our internal and external clients
- Willingness to work overtime to meet deadlines

Closing Date: Tuesday, February 21, 2012

**Send your resumé to: Human Resources Department,
The Argus Group, 12 Wesley Street, Hamilton, HM 11 or,
The Argus Group, P. O. Box HM 1064, Hamilton HM EX**

tel: 295-2021 • fax: (441) 292-6763 • email: resume@argus.bm • www.argus.bm

Argus strives to provide complete customer satisfaction by recruiting, developing and retaining the very best people who are committed to offering our customers exceptional service. Argus is an equal opportunity employer.

