



Compliance Manager

Bermuda Investment Advisory Services Limited. (BIAS) is an Investment Management firm with related offices in Bermuda and Cayman seeking a securities industry experienced Compliance Manager. The Company provides discretionary investment management services for private clients, companies, captive insurers and trusts located in jurisdictions around the world. Risk management is an essential aspect of this role and those without management experience in the investment industry should not apply.

Under the direction of the Head of Compliance, the successful candidate will be responsible for:

- Reviewing account documentation to assure compliance with regulatory authorities specifically in Bermuda but also as back-up for Cayman.
- Reviewing internal suspicious activity reports and taking suitable action with respect to such reports.
- Create and maintain client accounts ensuring all information is current and accurate with respect to KYC information.
- Keep all Registers and Records required by the Regulations.
- Ensure that relevant employees receive the necessary training in order to comply with all procedural regulations.
- Maintain up to date knowledge and understanding of all relevant regulations and applicable laws.

Minimum requirements include:

- At least three years compliance experience gained at a management level satisfying OECD financial regulatory requirements, particularly as it relates to the securities industry.
- Track record demonstrating excellent management, communication and interpersonal skills, and the ability to establish and maintain effective working relationships with regulatory authorities.
- Strong analytical, organizational, and time management skills, good business sense, attention to detail and ability to multi-task under pressure.
- The ability to work overtime at month end and quarter end.

If you are looking for a rewarding and challenging career, please submit a detailed resume to:

Human Resources, Bermuda Investment Advisory Services Ltd.
1st Floor Wessex House, Reid Street, Hamilton HM11, Bermuda
Or by fax to 1-441-292-6131 or email: hrrecruiting@bias.bm

Closing Date: February 8th 2012

BIAS is an equal opportunity employer