



## **Esso Bermuda**

Has available a vacancy for a

### **TERMINAL SUPERVISOR**

Applicants must have a Bachelors Degree (an Engineering Degree would be an asset) and have at least two years experience in a similar position. Excellent writing and computer skills are a requirement.

#### **Primary duties include but are not limited to:**

- Assisting the Terminal Manager in supervision of Terminal Operators and contractors
- Development and follow-up of preventative maintenance schedules for Terminal and Fleet operations
- Coordinate and execute terminal projects. Oversee and supervise vessel receipts
- Strong proficiency in Microsoft Office Suite
- Preparation and consolidation of monthly reports
- Coordinate with the dispatcher fleet delivery schedules
- Assist Terminal Manager with any other tasks that may be assigned

The successful candidate will be required to meet the physical demands of this position which will include climbing tanks and buildings up to 50 feet in height and lifting and/or moving up to 35 pounds. Excellent communication skills are essential as the successful applicant will be required to communicate with people from around the world in Esso's overseas offices.

It would be advantageous if the successful applicant had a mechanical background as he/she must be able to attend to problems in a timely and efficient manner, have initiative and motivation. This position involves working extended hours as required.

Esso Bermuda is an equal opportunity employer and requires all candidates to undergo drug & alcohol testing including random testing prior to and the duration of their employment.

Training in the operation of the equipment, procedures and reporting requirements will be provided to the successful candidate.

Please forward resume and supporting references to:

Business Services of Bermuda Ltd.  
Sofia House, 48 Church Street, Hamilton  
E-Mail: [info@bsob.bm](mailto:info@bsob.bm)